

# PAYROLL DONATION FORM

**Yes, I would like to help by making a regular donation through my pay**

**I would like to donate:** £5 ☐ £7.50 ☐ £10 ☐ or £  (other amount) **monthly**

**I would like to increase my current donation to:** £  **monthly**

**Gift Aid declaration - make your gift worth 25% more at no extra cost to you.**

☐ **Yes - I am a UK taxpayer and would like the Charity for Civil Servants to claim back the tax on all donations I make in the future or have made in the past four years.**

I understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year it is my responsibility to pay any difference. Please notify the Charity if you: want to cancel this declaration, change your name and/or home address or no longer pay sufficient tax on your income and/or capital gains. Notify us by emailing: [supportercare@cfcs.org.uk](mailto:supportercare@cfcs.org.uk).

*giftaid it*

## Your Details (required fields in cream)

Title <input type="text"/>	First Name <input type="text"/>	Initials <input type="text"/>
Last Name <input type="text"/>	Date of Birth <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	
National Insurance Number <input type="text"/>	Staff/Pension Number <input type="text"/>	Job Grade <input type="text"/>
Home Address <input type="text"/>		
<input type="text"/>		Postcode <input type="text"/>
Personal Telephone Number <input type="text"/>	Work Telephone Number <input type="text"/>	
Personal Email Address <input type="text"/>		
Work Email Address <input type="text"/>		

## Government Department or Organisation

<input type="text"/>
Government Department or Organisation Address <input type="text"/>
<input type="text"/>
Postcode <input type="text"/>

## We'd like to stay in touch

I consent to receive information about the Charity and its offer of practical, financial and emotional support; updates about its work e.g. volunteering; events and activities; fundraising and ways I can financially support the Charity; and other ways in which I can play a part, if I choose. Not completing this does not impact any prior consent given and will not be treated as a withdrawal of any previous consent in accordance with our privacy statement.

☐ (Please tick the box)

Under legitimate interest the Charity may use your details to call you or post you information about our work, the difference your support makes, information about our services and how you can support us financially. We promise to always keep your data details safe and we will never sell or swap your details with anyone. For more information on how we look after your data or to update your preferences, please see our privacy statement.

Please sign here (written or digital) to ensure donation is processed

**Signed**

**Date**

   

**Please return your completed form by email to: [supportercare@cfcs.org.uk](mailto:supportercare@cfcs.org.uk) or post to: Supporter Care Team, Charity for Civil Servants, 5 Anne Boleyn's Walk, Cheam, Sutton SM3 8DY. Thank you.**